What is Preferential Procurement?

ANS: Preferential Procurement is a process by which the Government undertakes to provide guidelines and procedures on how local participation in the tendering of public works and services should be undertaken.

How long does it take to process the CEEC Preferential procurement certificate letter?

ANS: Within 5 working days provided all the required documentation is submitted.

Is the service free?

ANS: Note that the Commission has begun charging eligible enterprises for the provision of the PP endorsement certificate as below;

Chargeable Fee: **(NON REFUNDABLE)**

CLASSIFICATION OF MSMEs AND AMOUNT TO BE PAID

S/N	CLASSIFICATION	SPECIFICATIONS	AMOUNT
1	MICRO	Annual turnover of up to One Million Kwacha (K1, 000,000) and employing up to ten (10) persons	K500
2	SMALL	Annual turnover from One Million and One Kwacha (K1,000,001) up to Ten Million Kwacha (K10,000,000) and employing between 11 and 50 people	K1000
3	MEDIUM	Annual turnover from Ten Million and One Kwacha (K10, 000, 001.00) up to Fifty Million Kwacha (K50, 000, 000.00) and employing between 51 and 100 people	K2000
4	LARGE	Above conditions of Medium	K5000

What are the requirements needed to apply for the Preferential Procurement Certifications?

ANS: Duly complete the application form and attach the following requirements:

CHECKLIST OF REQUISITE ATTACHMENTS

A	Latest copy of Company Computer Printout from the Patents and Companies Registration Agency (PACRA) bearing PACRA official stamp or For a company registered within the last 12 months, stamped Articles of Association may be submitted in place of a PACRA Computer Printout
B	Latest and stamped copy of PACRA Annual Return Confirmation Statement for a Business Name or Company
C	NRCs/Passports for the Shareholders/Coop Executive Members.
D	Valid Tax Clearance Certificate issued by Zambia Revenue Authority

E	Proof of registration with Lusaka Stock Exchange LUSE (i.e. in the case of Public Limited Companies PLCs)
F	By- Laws (for Cooperatives)
G	Certificate of Incorporation
H	Certificate of registration for either PACRA/Cooperative Society (For Cooperatives)
I	Attach copy of Bank receipt as proof of payment with the Company name under Narration/Ref

How do I Apply and Pay?

Please note that all Preferential Certification applications are processed exclusively online through the Empowerment Plus platform. Once your application has been reviewed and approved, payment is made directly through the system.

Kindly access the portal using the link below: https://empowerment.ceec.org.zm/