

What is Preferential Procurement

Ans: Preferential Procurement is a process by which the Government undertakes to provide guidelines and procedures on how local participation in the tendering of public works and services should be undertaken.

How long does it take to process the CEEC Preferential procurement certificate letter?

Ans: Within 10 working days provided all the required documentation is submitted.

What are the requirements needed to apply for the Preferential Procurement Certifications?

Ans: Duly complete the application form and attach the following requirements:

- i. Latest copy of Company Computer Printout from the Patents and Companies Registration Agency (PACRA) bearing PACRA official stamp OR for a company registered within the last 12 months, stamped Articles of Association may be submitted in the place of a PACRA Computer Printout
 - ii. Latest and stamped copy of PACRA Annual Return for a Business Name or Company
 - iii. Copies of IDs for the Shareholders (i.e. NRC or Passport)
 - iv. Copy of a Valid Tax Clearance Certificate issued by Zambia Revenue Authority
- o The form can also be downloaded online at <https://www.ceec.org.zm/preferential-procurement/>
 - o Submit your application at Head Office, nearest CEEC Provincial Office in your area or email to pp@ceec.org.zm
 - o For cooperatives, submit the following:
 - i. Cooperative by-laws
 - ii. Copies of IDs for members of the cooperative (i.e. NRC or Passport).